



*VANDERBILT UNIVERSITY  
ANNUAL SECURITY REPORT  
2008*

In compliance with federal and state guidelines  
<http://police.vanderbilt.edu>



In compliance with federal law, including the provisions of Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, Vanderbilt University does not discriminate on the basis of race, sex, religion, color, national or ethnic origin, age, disability, or military service in its administration of educational policies, programs, or activities; its admissions policies; scholarship and loan programs; athletic or other university-administered programs; or employment. In addition, the university does not discriminate on the basis of sexual orientation consistent with university non-discrimination policy. Inquiries or complaints should be directed to the Opportunity Development Officer, Baker Building, VU Station B #351809, 2301 Vanderbilt Place, Nashville, Tennessee 37235-1809. Telephone (615) 322-4705 (V/TDD); fax (615) 343-4969.

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## How This Report Is Compiled

The Vanderbilt University *Annual Security Report* is published each year to provide you with information on security-related services offered by the university in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Tennessee College and University Security Information Act. This booklet was prepared with information provided by the Nashville Metropolitan Police Department, the Margaret Cuninggim Women's Center, the Department of Athletics, Office of the Dean of Students, the Office of Housing and Residential Education, and the Vanderbilt Police Department. It summarizes university programs, policies, and procedures designed to enhance your personal safety while you are here at Vanderbilt.

Vanderbilt University has a work force of more than 21,000 and a student body population of more than 11,800 including 5,645 living in student housing. The Vanderbilt community also encompasses the Vanderbilt University Medical Center, a regional trauma center. Vanderbilt's location, one and one-half miles from downtown and adjacent to Music Row, places it at the heart of Nashville's business and social scenes.

The commonly reported crimes, requests for service, and provisions for the safety of the Vanderbilt community on a 24-hour basis are similar to those of a city. We take campus security very seriously and are committed in our efforts to maintain a safe, secure environment for our students, faculty, staff, and visitors. Your personal safety is a priority at Vanderbilt. Maintaining a safe campus requires a dedicated partnership between the members of the Vanderbilt community and the Vanderbilt Police Department.

**Security is everyone's responsibility.** We need your cooperation and assistance to keep Vanderbilt a safe place to live, work, and learn.



# The Vanderbilt Police Department



MARLON C. LYNCH, ASSISTANT VICE CHANCELLOR AND CHIEF OF POLICE

The Vanderbilt Police Department comes under the charge of the Office of the Vice Chancellor for Administration and Chief Financial Officer. As one of Tennessee's largest law enforcement agencies, the Police Department provides comprehensive law enforcement and security services to all components of Vanderbilt University including the academic campus, Vanderbilt University Medical Center, and a variety of university-owned facilities throughout the Davidson County area. Commissioned and non-commissioned officers staff the department. Commissioned officers are empowered to enforce laws and make arrests through the authority of the Metropolitan Government of Nashville and Davidson County. Vanderbilt commissioned officers have the same authority as Metropolitan Nashville police officers while on property owned by Vanderbilt, on adjacent public streets and sidewalks, and in

nearby neighborhoods. When a Vanderbilt student is involved in an off-campus offense, police officers may assist with the investigation in cooperation with local, state, or federal law enforcement. Metro Nashville Police routinely work and communicate with campus officers on any serious incidents that occur on campus. Vanderbilt University operates no off-campus housing or off-campus student organizations; however, many graduate students and some undergraduate students live in neighborhoods surrounding Vanderbilt. While Metro Nashville Police have primary jurisdiction in all areas off campus, Vanderbilt officers can and do respond to incidents that occur in close proximity to campus. Vanderbilt officers have direct radio communications with the city police, fire department, and ambulance services to facilitate rapid response in any emergency situation.

All of Vanderbilt's commissioned officers have successfully completed law enforcement training at a state-certified police academy. In addition, all officers are required to attend annual in-service, as well as on-the-job, training.

# Campus and Medical Center Physical Security

## **ADMINISTRATIVE AND CLASSROOM FACILITIES**

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The administrator of each department is responsible for physical security and determining access rights and hours. In general, classroom buildings are locked after the last class in the building ends, and administrative buildings are locked after normal business hours.

## **MEDICAL CENTER FACILITIES**

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After hours entrance to Medical Center buildings is restricted to designated points.

## **RESIDENCE HALLS**

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The Office of Housing and Residential Education works closely with the Vanderbilt Police Department, Plant Operations, Buildings and Grounds, Campus Planning, and other departments to maintain and enhance the physical security of the residence halls. Throughout the academic year, the office sponsors educational programming for residents about residence hall security and safety. Student housing for undergraduates consists of single, double, and triple rooms, apartments, suites, and lodges. Generally, first-year students are housed separately from other students.

The residence hall system is divided into seven administrative areas. Each area consists of a cluster of residence halls and has a central information desk staffed 24 hours a day, seven days a week. Information desk attendants respond to a variety of situations and have been trained in university resources, customer service skills, and the operation of door and fire alarm panels. Each residential area has a minimum of one live-in professional staff member on call 24/7 and a large, live-in, paraprofessional staff. All residence halls are equipped with smoke detectors and sprinkler systems. Most residential halls are accessed via electronic key card. Generally, electronic access is restricted to residents or authorized users of a residential area or building during night time hours. In some buildings, combination locks or electronic access devices further restrict access to corridors. Desk attendants may require residents to show their university identification cards to access residence halls. Residents are expected to escort their guests, especially non-student guests. Solicitation in halls is prohibited without authorization. Generally, persons who are not guests of residents are not permitted in residence halls.

Cameras have been installed at all entry/exit points in common areas. Most residence hall exit doors will trigger an audible, monitored alarm, if they are opened during darkness. Keys to individual student rooms are unmarked to prevent unauthorized use in case they are lost. All operable windows have securing mechanisms.

Broken windows or locks should be reported immediately to the Resident Adviser, to the Area Maintenance Supervisor, or online at <https://apphost2.its.vanderbilt.edu/housing/Facilities/Main/Request.cfm>.



Exterior doors that have been propped open should be closed and reported immediately to the Resident Adviser or during normal business hours to the Area Maintenance Supervisor.

Tampering with or disabling security devices may lead to disciplinary action.

Residence halls are closed during breaks. Students who need housing over breaks may register for housing and be permitted to remain in their halls.

## **IDENTIFICATION CARDS**

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All students, faculty, and staff members at Vanderbilt University are issued identification cards. The cards may be used to gain access to certain locations and may be used to make purchases from university facilities. Lost or stolen university ID cards should be reported immediately to the card office by telephone at (615) 322-2273, online at <http://vanderbilt.edu/commodorecard/> or at any Varsity Market cashier. In addition, a stolen card should be reported immediately to the Vanderbilt Police Department.

## **OTHER PHYSICAL SECURITY MEASURES**

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Closed circuit television (CCTV) cameras are in place at various locations around the Vanderbilt campus. University administrators for each building or area are responsible for determining the need, the location, the installation, and the maintenance of CCTV systems. Recorded images may be used as evidence in criminal and/or university investigations.

Representatives from the Police Department, the Office of Housing and Residential Education, Plant Operations, Campus Planning, and/or student organizations periodically survey the campus grounds to assess the lighting and foliage conditions as they relate to security concerns. Other interested parties also are invited to participate. In addition, security-related comments or concerns about lighting can be offered online at <http://police.vanderbilt.edu> or by calling (615) 322-2558.

## **Emergency Phones**

More than 130 emergency telephones are located throughout the university campus and Medical Center.

Each phone has an emergency button that, when pressed, automatically dials the VPD Communications Center. An open line on any emergency phone will activate a priority response from an officer. An officer will be sent to check on the user of the phone, even if nothing is communicated to the dispatcher. Cooperation is essential to help us maintain the integrity of the emergency phone system. These phones should be used only for actual or perceived emergency situations.

An emergency response can also be activated by dialing 911 from any campus phone. Cell phone users can dial (615) 421-1911 to summon an emergency response on campus. Cell phone users should dial 911 for off-campus emergencies. Callers should be prepared to state the location from which they are calling.

Emergency telephone locations are determined through recommendations from the Vanderbilt community. A map of current emergency phone locations is located on our Web site at <http://police.vanderbilt.edu>.

## **Shuttles and Escorts**

### **VUMC SHUTTLE SERVICE**

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The Vanderbilt University Medical Center (VUMC) shuttle service operates between the Medical Center and distant parking lots on weekdays only. The VUMC shuttle service is not available on weekends. For VUMC shuttle information, call 6-1215 (936-1215 from off-campus phones).

Please be patient on ballgame nights and at other times when traffic is congested. Your shuttle's arrival may be delayed at those times. When leaving a shuttle bus, try to walk in groups; if you are alone, and your destination is only a few feet away, ask the driver to pause and watch you. Should you have a problem, inform the appropriate shuttle supervisor in a timely fashion, so that future difficulties may be avoided.

### **VANDY VANS**

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The Vandy Vans escort system, administered by VPD, provides vehicular escorts to designated locations on campus during the fall and spring semesters. The service consists of vans that operate from 5:00 p.m. to 5:00 a.m.

Stops are based on accessibility of a secure waiting area and student recommendations. Signs, freestanding or mounted on existing structures, identify each stop. Riders can request a walking escort to walk them from the van stop to their final destination. One van is also accessible to students with mobility impairments. Additional information about Vandy Vans and routes is available online at <http://police.vanderbilt.edu> or by calling (615) 322-2558.



## **WALKING ESCORT SERVICE**

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As a supplement to the Medical Center Shuttle Service and Vandy Vans, VPD provides walking escorts for students, faculty, and staff walking to and from any locations on campus during the nighttime hours. The telephone number to call for a walking escort is 421-8888 (off campus) or 1-8888 (on campus).

## **CAB CASH**

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CabCash enables students to pre-purchase cab fare on the Vanderbilt ID card. CabCash can be purchased in any Varsity Market on campus and is redeemable dollar for dollar for your cab fare.

## **Crime Prevention and Safety Awareness Education**

Crime prevention and personal safety awareness programs are available from several resources at Vanderbilt. The following departments and organizations sponsor prevention services/programs and provide advice and educational programs:

- Vanderbilt Police Department
- Office of Housing and Residential Education
- Office of Alcohol and Other Drug Education
- Psychological and Counseling Center
- Employee Assistance Program
- Employee Relations
- Student Health Center
- Opportunity Development Center
- Margaret Cuninggim Women's Center
- International Student and Scholar Services

Student organizations and associations routinely sponsor programs and speakers on personal safety and awareness.

All freshman students may complete two online safety training modules as part of their new-student orientation. The modules instruct students about fire safety and safety and security on campus.

- Upon request, VPD provides talks, information, and/or programs on:
  - Rape and Sexual Assault Risk Reduction
  - Domestic Violence Education
  - Workplace Violence Education
  - Personal Safety



Rape Aggression Defense Systems

Victim Assistance

Alcohol and Drug Awareness

Travel Safety

Property Protection (this includes information on fraud, personal property, and university property)

## **RISK REDUCTION TIPS**

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### **Personal Safety**

- Walk or jog in groups of three or more.
- Be aware of your surroundings.
- Be aware of crimes on and around campus.
- Avoid isolated or dark areas.
- Travel with confidence and purpose.
- Do not wear earphones while walking or jogging.
- If you can't find traveling companions, use the escort service on campus, no matter how short the distance.
- Before exiting a building or car, look around the area for anything suspicious.
- If confronted by a situation, try to remain calm.
- If it is safe to do so, try to get a detailed description of suspects or suspicious persons and/or their vehicle(s).
- Before parking at night, call or stop by the VPD headquarters at 2800 Vanderbilt Place. Ask for an officer to meet you and to escort you from your parking space.
- Know the locations of emergency telephones.
- Do not use ATMs (automated bank teller machines) alone, at night, or when someone suspicious is nearby.
- Avoid strangers; you do not have to stop and talk to them.
- If you are being followed, go to the nearest area of safety.
- Stay alert, and plan ahead for "What if...?"

### **Residential/Workplace Safety**

- Know your neighbors or co-workers; you are the best one to determine who does not belong.
- Do not prop open exterior doors.
- When entering a building with access control in place, do not allow strangers to enter behind you.

- Always lock your door when you leave, sleep, or work late.
- If you see someone you consider suspicious or out of place, call **Vanderbilt Police immediately**.

## **Protecting Your Property**

- Register your bicycle with the Police Department.
- Record the serial numbers of your belongings. Engrave or permanently mark items with a unique identifying number.
- Keep your car locked. Store items out of sight or in your room/office.
- Coats, backpacks, and purses should remain with you or be locked up.

## **Reporting Crimes and Other Emergencies**

All victims are encouraged to report crimes and emergencies to VPD. Vanderbilt officers are primary responders to any emergency or criminal situation on campus. Direct radio and phone communications with local police, fire, and emergency medical services ensures that officers can initiate and direct necessary emergency responders to the area. In an emergency situation, dialing 911 from any Vanderbilt telephone will contact the Vanderbilt Police Department communications center. A trained dispatcher will then direct the appropriate response to your emergency. For non-emergency calls to the Police Department, call 2-2745 from any Vanderbilt phone or (615) 322-2745 from off-campus or public phones.

The Office of Victim Intervention and Education at the Vanderbilt Police Department will take voluntary confidential reports of crime if the victim does not want to file a formal police report. In addition, Project Safe collects confidential reports concerning stalking, domestic violence, and sexual assault. Statistics on criminal activity gathered through voluntary confidential reporting are reported in compliance with the Tennessee College and University Security Act and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

Nashville Crime Stoppers takes tips on reported crimes. Crime Stoppers may be reached by calling (615) 74-CRIME (615-742-7463). Callers can remain anonymous.

## **The Office of Victim Intervention and Education**

The Office of Victim Intervention and Education was created in 2007 by the Vanderbilt Police Department to provide a support person for anyone who may become a victim of crime while on the Vanderbilt University campus.

The Victim Services coordinator is available in conjunction with police services or as a stand-alone support service. All services are free and confidential. The Office of Victim Intervention and Education ensures victims of crime receive fair treatment in accordance

with the State of Tennessee's Victim's Bill of Rights; accompanies and supports victims of crime throughout all medical and counseling issues and legal matters to include court hearings, the filing of protection orders, law enforcement interviews, the composition of one's Victim Impact Statement, line-ups, depositions, etc.; provides emotional support to the victim, which seeks to address the thoughts and feelings one may experience as a result of being victimized; and acts as a liaison between the victim of a crime and any legal, medical, and/or counseling services which may be needed to address the needs of the victim. In addition, if a victim determines that she or he does not want to file a formal police report, she or he is still able to use the services provided by the Victim Services coordinator.

## **Project Safe**

Located at the Margaret Cuninggim Women's Center, Project Safe is a coordinated campus-wide effort aimed at education, prevention, and response services for Vanderbilt students, faculty, and staff affected by sexual assault, intimate partner abuse, and stalking. Since its inception in 2000, Project Safe has continually evolved to meet the ever-changing needs of the Vanderbilt community with innovative workshops, trainings, and programs. Project Safe is committed to creating safe spaces for survivors of all races, religions, sexual orientations, and genders. Advocacy efforts include individual, group, and institutional advocacy, crisis intervention, and providing support groups for survivors of interpersonal violence.

Programs include Hand in Hand, Men Promoting a Solution, Peer Educators of Project Safe, Athletes Against Assault Task Force, and the Violence Against Women Task Force. By providing comprehensive, coordinated services to those affected by sexual assault, dating and domestic violence, and stalking. Project Safe, Vanderbilt's comprehensive violence prevention program, is committed to activism, advocacy, and education in an effort to foster a community that is sensitive, responsive, and accountable to the needs and concerns of the victims and survivors of gender-based violence.

If you or your friend has had an experience that you need or want to discuss, Project Safe staff are here to listen and support. All information is treated with strict confidentiality. You can drop into the office or call ahead for an appointment at 322-1333 or 322-3774.

## **Crime Response**

Vanderbilt Police Department procedures require that calls involving crimes against persons and life/safety issues, such as fire or injury, receive priority response from the department. Property crimes in progress, and other criminal acts with a high potential for violence, also necessitate a rapid response. Requests for officers to file reports on criminal acts not actually in progress, or general assistance requests, are taken in the order received.

VPD responds to crime at Vanderbilt in much the same way as any other urban law enforcement agency would respond. An incident is documented with a report, which is then filed with the Metropolitan Nashville Police Department. Vanderbilt Police



Department officers preserve and collect evidence from crime incidents occurring at the university. Crimes against persons, including sexual assaults, may be jointly investigated and reviewed by VPD and MNPD. *Tennessee Code Annotated 49-7-129* determines primary jurisdiction.

Enhanced community awareness is an integral part of crime prevention at Vanderbilt. Members of the community can stay informed about criminal incidents at Vanderbilt University by reading Daily Crime Logs or Crime Alerts.

Crime Alerts are issued in compliance with the Higher Education Act (20 U.S.C. 1092(f)). This act requires that a timely notice be issued when a: (A) Murder; (B) Sex Offense, forcible or non-forcible; (C)

Robbery; (D) Aggravated Assault; (E) Burglary; (F) Motor Vehicle Theft; (G) Manslaughter; or (H) Arson occurs on Vanderbilt facilities/property and there is reason to believe that there is a continued threat to students and/or employees. The determination on whether an incident is considered a continued threat is based upon the following four questions:

- Is the incident in one of the above categories (A–H)?
- Did the incident occur in an area for which Vanderbilt Police Department must report statistics or at a location where VPD is the primary police responder?
- Is the suspect known or unknown and still at large?
- Did the incident by its nature (A–D, G) or during the commission of the intended incident involve a crime against a person (E–F) or in the event of arson (H) occur in an occupied building?

If all of the above questions can be answered with a “yes,” then a Crime Alert will be issued. In addition, upon the discretion of the Chief of the Vanderbilt Police Department or his designee, a Crime Alert may be issued for any crime where there is a compelling need to get information to or from the Vanderbilt community about a specific crime.

Crime Alerts should contain as much of the following information as possible:

- Vanderbilt Police Department incident number and Metropolitan Nashville Police Department incident number
- Date, time, location (general or specific), and summarized event description
- Suspect description and/or vehicle description
- Any special instructions that may be needed

Crime Alerts will be issued as soon as possible after the specific event. If the incident is a delayed report (more than 24 hours) by the victim then the time and date the victim

reported the incident will also be included in the report. Provided the above guidelines are met, nothing should be included in the Crime Alert that would hinder an ongoing police investigation. The Crime Alert will not identify the victim by name or address. The general description of the location may be given such as, but not limited to, Vanderbilt University, dorm, geographic location, etc.

Crime Alerts are distributed to members of the Vanderbilt community as part of an ongoing effort to keep the community informed and to raise awareness of significant unsolved crimes that occur at or near the university.

Crime Alerts are distributed by Vanderbilt e-mail lists and through the VPD Web page. Persons who would like to receive Crime Alerts by e-mail or would like to know more about Crime Alerts should visit <http://police.vanderbilt.edu> or call (615) 322-2558.

The Vanderbilt Police Department maintains a Daily Crime Log in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and the Tennessee College and University Security Information Act. The crime log is available in two formats. Persons may view a copy at our headquarters located at 2800 Vanderbilt Place during normal business hours or online at <http://police.vanderbilt.edu>.

Victims of crime at Vanderbilt can expect to be treated with professional courtesy and compassion. Vanderbilt officers assist and guide victims in the process of reporting and prosecuting crimes through the criminal justice system or the university. The university offers counseling and support services through several departments. VPD also works closely with the District Attorney's Victim-Witness Program, as well as the Metro Nashville Victim Intervention Program.

## **Weapons**

Tennessee law and university policy prohibit anyone other than on-duty commissioned police officers to carry weapons on campus. Students who plan to use weapons in legal recreational activities may store them at the Central Campus Precinct located at 2800 Vanderbilt Place for safekeeping. For complete information including the forms required, go to <http://police.vanderbilt.edu>.

## **Criminal Convictions**

Being convicted of a crime outside the workplace may render a staff member unsuitable for continued employment at the university. Vanderbilt reserves the right to terminate employment if an individual is convicted of a crime, even if the crime did not occur on Vanderbilt time or premises. If an employee is convicted of a crime, the employee is required to notify his or her immediate supervisor within five (5) days of the conviction. Failure to report a conviction, or being convicted of a crime that makes a person unsuitable for continued employment, may be grounds for termination of employment. Criminal convictions prior to employment at Vanderbilt will not necessarily bar



employment. Falsification of application materials, however, including failure to disclose convictions or guilty pleas for any violation of the law, whether or not the employee served time, is grounds for termination of employment at any time after the falsification is discovered.

## Sexual Offender Registration

The Tennessee Bureau of Investigation (TBI) maintains the TBI Sexual Offender Registry, a central information and registration system of sexual offenders located in Tennessee.

Information concerning registered sexual offenders can be obtained from the TBI Sexual Offender Registry by calling

(1-888) 837-4170 between 8:30 a.m. and 4:30 p.m., CST, Monday through Friday (excluding holidays) or by visiting the TBI Web site at [http://www.ticic.state.tn.us/SEX\\_ofndr/search\\_short.asp](http://www.ticic.state.tn.us/SEX_ofndr/search_short.asp).

## Sexual Assault Prevention and Response

Vanderbilt University educates the student community about sexual assault through mandatory freshman orientations each fall. The Police Department offers sexual assault education and information programs to university students and employees upon request.

If you are a victim of a sexual assault at Vanderbilt, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Vanderbilt Police Department strongly advocates that a victim of sexual assault report the incident in a timely manner to the Police Department by calling 911 or (615) 322-2745. Time is a critical factor for evidence collection and preservation. Filing a police report with a Vanderbilt officer will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers.

Filing a police report will:

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (Ideally, a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam.)
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

Student victims also have the option to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available.

When a sexual assault victim contacts the VPD, the Metro Nashville Police Sex Crimes Unit will be notified as well. Sex offenses are investigated by VPD or MNPD in accordance with state law. A representative from the Office of Housing and Residential Education may also be notified, if the victim is a student. The student victim of a sexual assault may choose for the investigation to be pursued through the criminal justice system, the University Conduct Council, or both.

A representative from the Vanderbilt Police Department or the Office of Housing and Residential Education will guide the victim through the available options and support the victim in his or her decisions. Various counseling options are available from the university through the Student Health Center, the Women's Center, University Ministries, Employee Assistance, and the Psychological and Counseling Center. Counseling and support services outside the Vanderbilt system can be obtained through the Rape and Sexual Abuse Center of Nashville and the Victim Intervention Program of the Metro Nashville Police Department.

University disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the *Student Handbook*. The *Student Handbook* provides, in part, that the accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. Both the victim and the accused will be informed of the outcome of the hearing. A student found guilty of violating the university sexual misconduct policy may be suspended or expelled from the university for the first offense.

## Alcohol and Illegal Drug Use on Campus

Vanderbilt University is concerned about the health and safety of our students and the unlawful and irresponsible use of alcohol and other drugs. To address this issue, the Office of Alcohol, Tobacco, and Other Drug Education was established in 1997 and serves the university community by providing program presentations, resources, and activities for students. This office is responsible for educational programs, awareness campaigns, advising student organizations on alcohol and other drug issues (GAMMA, CHEERS), data collection, and environmental approaches to prevention. For students in recovery, this office provides information about the new Vanderbilt Recovery Support Community and its programs.

Contact [alcohol@vanderbilt.edu](mailto:alcohol@vanderbilt.edu) or phone (615) 343-4740 for more information. All identification will be kept confidential.

The Student Handbook states the university's position on alcohol and illegal drug use, in part, as follows:

*Vanderbilt University prohibits the unlawful possession, use, or distribution of illicit drugs and alcohol by students, faculty, and staff on its property or as part of any university-sponsored activities. This prohibition extends to off-campus activities that are officially sponsored by Vanderbilt. It also extends to off-campus professional*

*activities of Vanderbilt faculty and staff, including attendance at professional conferences, when the university sponsors those activities. Vanderbilt University will impose disciplinary sanctions on students, faculty, and staff, up to and including expulsion or termination of employment and referral for prosecution, for violation of this policy.*

Additional standards of conduct, disciplinary standards, and procedures may be found in the *Student Handbook*, the *Faculty Manual*, the *Substance Abuse Policy* (Policy # HR-35), the *Medical Center Alcohol and Drug Use Policy*, and any applicable union contract.

Tennessee's legal drinking age is twenty-one (21). University policy states that alcoholic beverages may not be served to persons younger than twenty-one years of age.

Additionally, the policy provides the following penalties:

*The minimum sanction for simple unlawful purchase, possession, or consumption of alcohol is a reprimand for the first offense. The completion of an appropriate assessment, education or rehabilitation program may be required. For simple unlawful possession or consumption in a substance-free residential area, the reprimand may be enhanced with sanctions that might include attendance or implementation of educational programs, or service projects. (See below.) In addition, disciplinary action will be taken for misconduct that results from the use of alcoholic beverages or other drugs. Students will also be held responsible for any damages that result from their misconduct. These sanctions will be imposed consistent with disciplinary standards and procedures found in the Student Conduct System.*

*The minimum penalty for first-offense intoxication is disciplinary probation. Standard indicators for drinking and/or intoxication include lack of balance, loss of coordination, confusion, slurred speech, bloodshot eyes, odor of intoxicant, admissions to drinking, etc.*

*The minimum penalty for driving under the influence of alcohol or other drugs is probation and loss of campus driving and parking privileges.*

*The presumptive penalty for a third violation of alcohol or controlled substances policies is suspension. Such offenses include—but are not limited to—underage possession or consumption of alcohol, illegal or unauthorized possession or consumption of controlled substances, intoxication, DUI, other alcohol or drug-related offenses against the community. Additionally, violations involving behavior that injures persons, that damages property, or that injures or damages the community at-large strengthen the presumptive power of this penalty.*

Tennessee alcohol and controlled substance laws and penalties are detailed in the *Student Handbook*. An additional resource for students, faculty, and staff can be found at <http://www.vanderbilt.edu/alcohol>. This Web site has links to Tennessee laws and penalties as well as to local and national resources. For university staff, the Work/Life Connections—Employee Assistance Program Web site is <http://www.vanderbilt.edu/HRS/wellness/wlc.html>.



# Vanderbilt Reference Phone Numbers

## ON-CAMPUS RESOURCES

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*When dialing from an on-campus phone, use the last five digits in the phone number.  
Remember to dial area code (615) when using a cell phone.*

### **Vanderbilt Police**

- Emergency • 421-1911 or 911  
*(all medical, fire, life/safety issues)*
- Non-emergency • 322-2745
- Community Relations • 322-2558
- Office of Victim Intervention and Education • 343-0883
- Escorts • 421-8888
- Lost and Found • 343-5371

### **Medical**

- VUMC Emergency Room • 322-3391
- Student Health • 322-2427  
*(for student non-emergency illness and injury, counseling services)*
- Occupational Health Clinic • 936-0955 *(work-related injuries or exposures)*
- Poison Center Hotline • 936-2034

### **Environmental/Safety Hazards**

- Environmental Health and Safety/Safety Officer • 322-2057
- Plant Operations (Campus, request for services, 24 hours) • 344-9675
- Plant Services (Medical Center, request for repairs, 24 hours) • 322-2041
- Information Technology Services (telephone repair) • 421-1611

### **Counseling/Support/Information**

- Psychological and Counseling Center • 322-2571  
*(counseling services and referrals for students, staff, faculty, and family members)*
- Employee Assistance Program • 936-1327  
*(counseling, referrals, violence in the workplace issues)*
- Office of Alcohol and Other Drug Education • 343-4740
- Margaret Cuninggim Women's Center • 322-4843
- Project Safe • 322-1333 or 322-3774

### **Office of Housing and Residential Education** • 322-2591

*(for referrals and support services; after hours, contact an Assistant Director)*

### **Office of Religious Life and Affiliated Ministries** • 322-2457

*(available after hours for crisis counseling through voice mail forwarding)*

**Employee Relations • 322-7259**

*(conflict resolution issues between staff members or between staff and supervisors)*

**Opportunity Development Center • 322-4705**

*(issues involving sexual harassment, racial bias, discrimination, equal access)*

**Parking and VUMC Shuttles**

University Traffic and Parking • 322-2554

Medical Center Parking Office • 936-0686

VUMC Shuttle Services • 936-0686

**OFF CAMPUS RESOURCES**

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*When calling from an on-campus phone, dial “9” to get an outside line.*

**Nashville General Hospital at Meharry • 341-4000**

**Metro Nashville Police Department • 862-8600**

*(“911” call dialed from on campus will be routed through the Vanderbilt Police Department dispatcher, who will notify Metro Police, if needed)*

**Crime Stoppers • 74-Crime (to give an anonymous tip on a crime)**

**Metro Police Sex Crimes Unit • 862-7540**

**Metro Police Domestic Violence Division • 880-3000**

**District Attorney's Office Victim-Witness Program • 862-5500**

*(legal questions)*

**Victim Intervention • 862-7773**

**Crisis Center • 244-7444 (24-hour assistance)**

**Sexual Abuse Center • 256-8526**

**YWCA Domestic Violence Center • 242-1199**

# Crime Statistics 2005-2007

(In compliance with the Tennessee College and University Security Act)

The following chart provides Vanderbilt's statistics for Group A and Group B offenses for the years 2005, 2006, and 2007. Incidents reported to the Vanderbilt Police Department are entered into a computer database and reported to the Tennessee Bureau of Investigation's Statistical Unit on a monthly basis. To access the statistical information online, go to [http://www.tbi.state.tn.us/divisions/isd\\_csu\\_sac.htm](http://www.tbi.state.tn.us/divisions/isd_csu_sac.htm).

	2005		2006		2007	
	Offenses	Rate per 1000	Offenses	Rate per 1000	Offenses	Rate per 1000
Homicide Offenses (Total)	0	0	0	0	0	0.0
Kidnapping/Abduction (100)	2	0.1	1	0	2	0.1
Sex Offenses (Forcible) (Total)	17	0.6	5	0.2	17	0.5
Robbery (120)	4	0.1	5	0.2	4	0.1
Assault Offenses (Total)	162	5.4	153	4.9	149	4.7
Arson (200)	2	0.1	1	0	3	0.1
Extortion/Blackmail (210)	0	0	2	0.1	0	0.0
Burglary/Breaking & Entering (220)	106	3.6	91	2.9	51	1.6
Larceny/Theft Offenses (Total)	543	18.2	515	16.5	470	14.7
Motor Vehicle Theft (240)	16	0.5	7	0.2	2	0.1
Counterfeiting/Forgery (250)	10	0.3	8	0.3	5	0.2
Fraud Offenses (Total)	40	1.3	33	1.1	31	1.0
Embezzlement (270)	10	0.3	4	0.1	19	0.6
Stolen Property Offenses (290)	0	0	3	0.1	1	0.0
Destruction/Damage/Vandalism (290)	146	4.9	146	4.7	110	3.4
Sex Offenses (Nonforcible) (Total)	0	0	0	0	0	0.0
Pornography/Obscene Material (370)	0	0	1	0	0	0.0
Gambling Offenses (Total)	0	0	0	0	0	0.0
Prostitution Offenses (Total)	0	0	0	0	0	0.0
Bribery (510)	0	0	0	0	0	0.0
Weapons Law Violations (520)	4	0.1	10	0.3	12	0.4
Liquor Law Violations (90G)	322	10.8	317	10.1	289	9.0
Drug/Narcotic Violations (Total)	132	4.4	125	4.0	140	4.4

# Statistics by Year Reported and Location

(In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act)

The statistics include crimes reported to the Vanderbilt Police Department and other campus officials with significant responsibility for student and campus activities, including the Associate Provost and Dean of Students and the Assistant Vice Chancellor for Student Athletics, Recreation, and Wellness. Additionally, the Metropolitan Nashville Police Department provides crime statistics as required by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Similarly, the Director of the Margaret Cuninggim Women's Center voluntarily reports statistics from confidential reports received at the center.

## The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

CATEGORY	LOCATION	2005	2006	2007
<b>CRIMINAL HOMICIDE:</b>				
	<b>On Campus</b> (including dorms and other residential facilities)	<b>0</b>	<b>0</b>	<b>0</b>
Murder and Non-Negligent Manslaughter	In dormitories or other residential facilities	<b>0</b>	<b>0</b>	<b>0</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>0</b>	<b>0</b>
Negligent Manslaughter	<b>On Campus</b> (including dorms and other residential facilities)	<b>0</b>	<b>0</b>	<b>0</b>
	In dormitories or other residential facilities	<b>0</b>	<b>0</b>	<b>0</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>0</b>	<b>0</b>
<b>SEX OFFENSES:</b>				
	<b>On Campus</b> (including dorms and other residential facilities)	<b>20</b>	<b>5</b>	<b>6</b>
Forcible	In dormitories or other residential facilities	<b>8</b>	<b>3</b>	<b>2</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>1</b>	<b>0</b>
Non-Forcible	<b>On Campus</b> (including dorms and other residential facilities)	<b>0</b>	<b>0</b>	<b>0</b>
	In dormitories or other residential facilities	<b>0</b>	<b>0</b>	<b>0</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>0</b>	<b>0</b>
<b>ROBBERY</b>				
	<b>On Campus</b> (including dorms and other residential facilities)	<b>3</b>	<b>5</b>	<b>4</b>
	In dormitories or other residential facilities	<b>0</b>	<b>0</b>	<b>1</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>2</b>	<b>2</b>	<b>1</b>
<b>AGGRAVATED ASSAULT</b>				
	<b>On Campus</b> (including dorms and other residential facilities)	<b>9</b>	<b>11</b>	<b>14</b>
	In dormitories or other residential facilities	<b>5</b>	<b>0</b>	<b>2</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>2</b>	<b>1</b>	<b>0</b>

CATEGORY	LOCATION	2005	2006	2007
<b>BURGLARY</b>				
	<b>On Campus</b> (including dorms and other residential facilities)	<b>106</b>	<b>102</b>	<b>53</b>
	In dormitories or other residential facilities	<b>12</b>	<b>21</b>	<b>14</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>0</b>	<b>0</b>
<b>ARSON</b>				
	<b>On Campus</b> (including dorms and other residential facilities)	<b>2</b>	<b>1</b>	<b>3</b>
	In dormitories or other residential facilities	<b>1</b>	<b>0</b>	<b>3</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>0</b>	<b>0</b>
<b>MOTOR VEHICLE THEFT</b>				
	<b>On Campus</b> (including dorms and other residential facilities)	<b>18</b>	<b>8</b>	<b>5</b>
	In dormitories or other residential facilities	<b>0</b>	<b>0</b>	<b>0</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>1</b>	<b>3</b>
<b>LIQUOR LAW VIOLATIONS</b>				
Arrest for:	<b>On Campus</b> (including dorms and other residential facilities)	<b>13</b>	<b>6</b>	<b>26</b>
	In dormitories or other residential facilities	<b>7</b>	<b>2</b>	<b>5</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>1</b>	<b>19</b>
<b>LIQUOR LAW VIOLATIONS</b>				
Disciplinary Referrals:	<b>On Campus</b> (including dorms and other residential facilities)	<b>316</b>	<b>306</b>	<b>316</b>
	In dormitories or other residential facilities	<b>296</b>	<b>247</b>	<b>236</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>6</b>	<b>19</b>
<b>DRUG-RELATED VIOLATIONS</b>				
Arrest for:	<b>On Campus</b> (including dorms and other residential facilities)	<b>27</b>	<b>26</b>	<b>43</b>
	In dormitories or other residential facilities	<b>1</b>	<b>5</b>	<b>8</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>11</b>	<b>12</b>	<b>61</b>
<b>DRUG-RELATED VIOLATIONS</b>				
Disciplinary Referrals:	<b>On Campus</b> (including dorms and other residential facilities)	<b>48</b>	<b>28</b>	<b>40</b>
	In dormitories or other residential facilities	<b>32</b>	<b>25</b>	<b>35</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>0</b>	<b>0</b>
<b>WEAPONS POSSESSION</b>				
Arrest for:	<b>On Campus</b> (including dorms and other residential facilities)	<b>4</b>	<b>4</b>	<b>6</b>
	In dormitories or other residential facilities	<b>0</b>	<b>0</b>	<b>1</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>1</b>	<b>2</b>
<b>WEAPONS POSSESSION</b>				
Disciplinary Referrals:	<b>On Campus</b> (including dorms and other residential facilities)	<b>0</b>	<b>1</b>	<b>0</b>
	In dormitories or other residential facilities	<b>0</b>	<b>1</b>	<b>0</b>
	In or on a non-campus building or property	<b>0</b>	<b>0</b>	<b>0</b>
	On public property	<b>0</b>	<b>0</b>	<b>0</b>

Reporting template adapted from NCHERM

## Reports made to the Director of the Margaret Cuninggim Women's Center

SEX OFFENSES	2006	2007
Forcible	4	12
Non-Forcible	0	0

### Hate Crimes

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the reporting of incidents in which prejudice against race, religion, sexual orientation, or ethnicity is employed during the commission of a criminal homicide, forcible or non-forcible sex offense, robbery, aggravated assault, burglary, arson, motor vehicle theft, or for any other crime that manifests evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability. No hate crimes were reported in 2005 or 2006. In 2007, one aggravated assault (religious prejudice) and one simple assault (sexual orientation) were reported.

### Vanderbilt Programs Outside Nashville

Vanderbilt conducts programs during the summer in Washington, D.C., and locations outside of the United States. In some instances, Vanderbilt may lease classroom and living space for the students participating in these programs, and security is provided by the leasing entity and local police authorities. Specific questions about security at program facilities and housing should be raised with the sponsoring department and the faculty member or administrator in charge of the program. All victims are encouraged to report crimes to local police, the department or school sponsoring the program, and the Vanderbilt faculty or administrator in charge of the program. Vanderbilt has received no reports of crime occurring at property leased in connection with its summer programs in Washington or abroad in 2005, 2006, or 2007.

### OFFENSE DEFINITIONS

The Clery Act requires that statistics be reported for seven (7) crimes, liquor law violations, drug law violations, and illegal weapons violations. The offenses are defined according to the FBI Uniform Crime Reporting/National Incident-Based Reporting System as follows:

#### Arson

To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device.

#### Aggravated Assault

An unlawful attack by one person upon another wherein the offender uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

## **Burglary**

The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

## **Criminal Homicide**

### **Murder and Non-Negligent Manslaughter**

The willful killing of one human being by another.

### **Negligent Manslaughter**

The killing of another person through gross negligence.

## **Drug /Narcotic**

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

## **Liquor Law**

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages. Drunkenness and driving under the influence are not included.

## **Motor Vehicle Theft**

The theft of a motor vehicle.

## **Robbery**

The taking, or attempting to take, anything of value under confrontational circumstances from the care, custody, or control of a person by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

## **Sex Offenses**

### **Forcible**

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. The category includes forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

### **Nonforcible**

Unlawful, nonforcible sexual intercourse. The category includes incest and statutory rape.

## **Weapons Law**

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. Includes violations such as the manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; using, manufacturing, etc., silencers; and furnishing deadly weapons to a minor.



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