

# QING ZHANG

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## EDUCATION

**Vanderbilt University**, Nashville, TN

*M.Ed in Teaching English as a Second or Foreign Language*, May 2015 (expected)

**Jiangnan University**, Wuxi, China

*B.A in English Teaching*, June 2013

## TEACHING EXPERIENCE

**English Language Center, Vanderbilt University**, Nashville, TN

*Student Teacher of General English for Spouses/Partners Course*, January – Present 2015

- Instructed adult English Language Learners across a wide range of proficiencies and cultural backgrounds
- Assessed students in one-to-one, small-group and whole class situations
- Collaborated with the mentor teacher to co-plan lessons aimed at promoting students' speaking and listening skills

**Park Avenue Church ESL Program**, Nashville, TN

*ESL Program Intern*, August – November 2014

- Co-taught English Language Learners English study in a beginner-level class
- Led conversation practice in intermediate- and advanced-level classes
- Conducted whispered interpreting of English for senior Chinese learners in class

**Nashville Public Library**, Nashville, TN

*Adult Literacy Intern*, May – August 2014

- Compared major library models across the U.S. and made charts
- Tested Mango Language and Transparent language software
- Created and adapted computer learning materials for senior learners and assisted them in class
- Contacted local for-profit and nonprofit organizations to update service information
- Assisted the supervisor with World Relief Group field trips

**Bailey Middle School**, Nashville, TN

*Reading Instructor*, January – April 2014

- Developed a weekly tutoring plan and monitored reading comprehension
- Analyzed reading problems and empowered the student to address them
- Taught reading strategies to improve reading confidence

**Lvguang Education Center**, Changzhou, China

*English Teacher*, June – July 2013

- Analyzed student needs and developed intervention which resulted in improved grammar, increased testing confidence and renewed willingness to learn English
- Taught students with varied backgrounds and abilities
- Assisted with First Friends event to build a bridge between new students and local American families

## **OTHER EXPERIENCE**

### **Mathematics and the Institutional Setting of Teaching (MIST) Project, Vanderbilt University, Nashville, TN**

*Research Assistant and Chief Translator, May 2014– Present*

- Coded Chinese middle school mathematics classrooms using the Instructional Quality Assessment instrument
- Translated Chinese videos and added English subtitles for American double coders
- Translated project presentation slides and interviews

### **Educational Leadership Learning Exchange (ELLE), Vanderbilt University, Nashville, TN**

*Interpreter and Translator, October 2014*

- Facilitated conversation between Metropolitan Nashville Public Schools, South China Normal University and Vanderbilt's Peabody college
- Interpreted for school principals from Guangzhou during their visit at local sites
- Translated lecture presentation slides from English to Chinese
- Edited the graduation ceremony speech for the Chinese principal

### **Vanderbilt University International Student Orientation, Nashville, TN**

*International Orientation Leader, July – August 2014*

- Communicated with assigned students by email prior to their arrival
- Guided and motivated a group of 24 students and scholars from all over the world throughout the orientation program
- Created a welcoming and fun atmosphere at orientation events

### **Tennessee American-Chinese Chamber of Commerce (TAC3), Nashville, TN**

*Interpreter, October – November 2013*

- Consulted with Board level speakers to fully understand goals and assure meaning was effectively communicated through speeches at TAC3 Charity Dinner
- Conducted extensive background research to fully understand medical and policy concepts and effectively communicative these for Dr. Steven Dickerson, TN State Senate and Humana Insurance agent at an insurance seminar

## **SPECIAL SKILLS**

- *Language:* Fluent in Chinese and English, beginner in Spanish
- *Computers:* Aegisub, WordPress, Word, Excel, Powerpoint
- First Aid and CPR Certified